

## THE POST GRDUATE DIPLOMA IN INFRASTRUCURE MANAGEMENT COURSE (Full Time)

### **OPD1 TITLE OF THE COURSE**

**OPD 1.1** The course shall be called Post graduate Diploma in Infrastructure Management Course, abbreviated as PGDIM.

### **OPD 2 DURATION OF THE COURSE**

**OPD 2.1** PGDIM course shall be of one year duration extended over 3 trimesters

**OPD 2.2** Each Trimester shall have the following schedule:

#### **First Trimester:**

- i) 16 weeks – Class Work including field visit according to the scheme
- ii) 2 week – Vacation

#### **Second Trimester:**

- i) 16 week – Class Work including field visit according to the scheme
- ii) 2 week – Vacation

#### **Third Trimester:**

**Project Work:** 10 Weeks according to the scheme

**OPD 2.3** A Full time candidate shall be allowed a maximum duration of three years (nine trimesters) from the first trimester of admission to become eligible for the award of Post Graduate Diploma in Infrastructure Management, failing which he/she may register once again as a fresh candidate.

**OPD 2.4** The Calendar of events in respect of the course shall be fixed by the University from time to time.

### **OPD 3 ELIGIBILITY FOR ADMISSION**

**OPD 3.1** Admission to the Post Graduate Diploma in Infrastructure Management Course shall be open to all the candidates who have passed B.E./B.Tech./B.Arch. examinations of VTU or any other University / Institution or AMIE or any other examinations recognized as equivalent thereto and to all candidates who possess a Master's Degree recognized by the University or any other examination recognized by this university as equivalent thereto. Preference shall be given to the candidates having work experience in and (or) sponsorship of corporate companies. Sponsored candidates shall produce the letter of sponsorship at the time of group discussion and personal interview.

**OPD 3.2** Admission to PGDIM course shall be open to the candidates who have passed the prescribed qualifying examinations with not less than 50% of the marks in the aggregate of all the year of the degree examinations. However, in the case of candidates belonging to SC/ST and Category-I the aggregate percentage of marks in the qualifying examinations shall be not less than 45%. Those having work experience will be given preference.

**OPD 3.3** There shall be Group Discussions and Personal Interviews for admission to the PGDIM Course. There shall be Admission Committee for PGDIM Course in each College, consisting of the Principal of the College as the Chairman, Head of the concerned Department, one senior staff member of the concerned Department

and one Nominee of VTU as its members. The Chairman shall obtain from the VTU the nomination of its nominee. The Admission Committee shall hold the group discussions and interviews of the candidates.

**OPD 3.4** Ranking shall be done by taking into consideration the performance of the Candidates in the group discussion and entrance examination, the percentage of marks obtained by them in the qualifying examination and their performance in the interview, and accordingly admission shall be made in the order of merit.

**OPD 3.5** The maximum number of seats under various categories (regular, sponsored candidates and SC/ST) shall be as sanctioned by the AICTE, State Government and VTU, from time to time.

**OPD 3.6** Member working in the State Government/Central Government/Quasi Government Organizations/Public Sector Industries/Reputed Private Industries, who have put in a minimum of three years of working experience and who are sponsored by the concerned Organizations, shall also be eligible to seek admissions to PGDIM Course subject to the provision of OPD 3.1 AND OPD 3.2 against sponsored quota.

#### **OPD 4 ATTENDANCE REQUIREMENT**

**OPD 4.1** Each course of trimester shall be treated as a separate unit for calculation of the attendance.

**OPD 4.2** A Candidates shall be considered to have satisfied the attendance requirement if he/she has attended not less than 75% of the classes in each subject of that trimester (Theory, Laboratory, Seminars, Industrial Training and Dissertation work) actually conducted up to the end of the trimester.

**OPD 4.3** A candidate, who does not satisfy the attendance requirement, mentioned as above, shall not be eligible to appear for the Examination of the trimester and shall be required to repeat that trimester along with regular students during subsequent year.

**OPD 4.4** If a candidates, for any reason, discontinues the course in the middle he/she may be permitted to register to continue the course along with subsequent batch, subject to the condition that he/she shall complete the class work, lab work and seminar including the submission of dissertation within maximum stipulated period. Such a candidate shall not be eligible to be considered for the award of rank.

**OPD 4.5** The Principals to the concerned Colleges shall notify regularly, the list of such candidates who fall short of attendance.

**OPD 4.6** The list of candidates falling short of attendance shall be sent to the University at least one week prior to the commencement of the examination.

#### **OPD 5 INTERNAL ASSESSEMENT**

**OPD 5.1** Each candidate shall obtain not less than 50% of the maximum marks prescribed for the Internal Assessment of each subject, including seminars.

**OPD 5.2** Internal Assessment Marks shall be based on assignments, tests, oral examinations and seminar conducted in respective subjects (minimum of two tests are compulsory).

- OPD 5.3** The candidate obtaining less than 50% of the Internal Assessment marks in any subject shall not be eligible to appear for the examination in the subject(s). In such cases, the Head of the Department may arrange for improvement of Internal Assessment marks in the subject(s) in subsequent trimester.
- OPD 5.4** The candidates shall write the Internal Assessment Tests in Blue Books and which be maintained by the Principal / Head of the Department for at least one month after the announcement of result and made available for verification as per the direction of the Registrar (Evaluation).
- OPD 5.5** Every page of Internal Assessment marks sheet shall bear the signatures of the concerned Teacher, Head of the Department and the Principal.
- OPD 5.6** The Internal Assessment marks that shall be displayed on the Notice Board and corrections, if any, shall be incorporated before sending to the University.
- OPD 5.7** The IA marks shall be sent before the commencement of theory examination by the Principal. No corrections of the Internal Assessment marks shall be entertained after the submission of mark list to the University.
- OPD 6 SEMINAR**
- OPD 6.1** All candidates shall present minimum one seminar in each of the first, second and third Trimester on the topics chosen from the relevant fields. Project work undertaken in the 3<sup>rd</sup> Trimester at the Industry shall be presented as a seminar to be organized in the last week of the 3<sup>rd</sup> trimester.
- OPD 7 PAPER SETTING AND EVALUATION**
- OPD 7.1** Question papers in theory subjects shall be set by the Examiners appointed for that purpose by the VTU.
- OPD 7.2** There shall be double valuation of theory papers in the University Examinations. The theory Answer papers shall be valued independently by the two examiners appointed by the VTU.
- OPD 7.3** If the difference between the marks awarded by the two Examiners is not more than 15 per cent of the maximum marks, the marks awarded to the candidate shall be the average of two evaluations.
- OPD 7.4** If the difference between the marks awarded by the two Examiners is more than 15 per cent of the maximum marks, the Script shall be evaluated by the third Examiner. The average of the marks of nearest two valuations shall be considered as the marks secured by the candidate. However, if one of the three marks falls exactly midway between the other two, then the highest two marks shall be taken for average.
- OPD 8 CORPORATE EXPOSURE AND LEARNING THROUGH PROJECT ASSIGNMENT ON LIVE PROJECTS**
- OPD 8.1** All students have to do a live project assignment during trimester under the guidance of the faculty member of the institution and of the industry executives as local guides. Candidates shall submit a Project Report for evaluation, and make a presentation of the same at the institute as a part of the assignment. Duration of the assignment is 10 weeks in the assigned organization and 3 week in the campus.

- OPD 8.2** The Project work shall be carried out by each candidate independently during the third trimester under the guidance of one of the faculty members of the Institution of study and a corporate nominee.
- OPD 8.3** Every candidate shall submit three copies of the Project work to the Head of the Institution. The Principal shall make arrangements to send one hard copy of the report to the University for valuation.
- OPD 8.4** The date of submission of the Project work may be extended up to a maximum of four academic years for full-time students from the date of commencement of the first trimester in which the candidate has taken admission to the course.
- OPD 8.5** The Project work shall be evaluated by two examiners – one internal examiner (guide / co-guide) and the guide from the industry or one external appointed by the University. The evaluation of the dissertation shall be made independently by each examiner.
- OPD 8.6** A copy of the Project work shall be sent to each examiner by the University for evaluation.
- OPD 8.7** The examiners shall evaluate the project work and send the marks lists independently to the Registrar (Evaluation).
- OPD 8.8** Average of the marks awarded by the two examiners shall be the final.
- OPD 8.9** The relative weightage for the evaluation of project work and the performance at the *viva voce* shall be as per the scheme.
- OPD 8.10** The marks awarded by the examiners at the *viva voce* examination shall be sent jointly to the University immediately after the examination.
- OPD 8.11** Examination fee as fixed from time to time by the University for evaluation of project work report and conduct of *viva voce* shall be remitted through the Head of the Institution.
- OPD 9 ELIGIBILITY FOR PASSING**
- OPD 9.1** There shall be a University examination at the end of each trimester.
- OPD 9.2** The candidate shall obtain a minimum of 40% of marks in the University examination and a minimum of 50% of marks in aggregate including the Internal Assessment marks for pass in each of the theory/Lab subject.
- OPD 9.3** A candidate shall obtain a minimum of 50% of maximum marks separately both in Seminar and Dissertation, for pass.
- OPD 9.4** There shall be no restriction for promotion from earlier to next trimester provided he/she has fulfilled the attendance requirements as per OPD 4.
- OPD 9.5** The candidate has to pass in all subjects of I and II trimester before the *viva voce* examination is conducted.
- OPD 9.6** A candidate may at his desire reject his latest semester results of University Examination with respect to all subjects of that particular trimester examination. Rejection of result of individual subjects shall not be permitted. Rejection shall be permitted only once during the entire course. Provided that earlier sessional marks of the rejected semester shall be retained.

- Provided further that in 3<sup>rd</sup> semester the rejection shall not include Dissertation.
- OPD 9.7** Application for rejection shall be submitted to the Registrar (Evaluation) of the University, through the Principal of the College, within thirty days from the date of announcement of results.
- OPD 9.8** A Candidate, who opts for rejection shall be eligible for the award of class and distinction, but shall not be eligible for the award of ranks.
- OPD 10** **ELECTIVE COURSES/SPECIALISATION OF STREAMS**
- OPD 10.1** A student is required to opt for any two elective courses from among the options available under Electives.
- OPD 11** **AWARD OF CLASS & RANK**
- OPD 11.1** The candidates who have passed in all the subject of first and second trimester and the project work of third trimester shall be declared to have passed the course.
- OPD 11.2** Classes shall be awarded to the candidates who have passed in all subjects at each trimester on the aggregate marks obtained by them in the first attempt at the respective trimester.
- OPD 11.3** A candidate who secure 70% and above marks in aggregate in first attempt shall be declared to have passed in First Class with Distinction.
- OPD 11.4** A candidate who secure 60% or more marks but less than 70% in aggregate in first attempt shall be declared to have passed in First Class.
- OPD 11.5** A candidate who secures 50% or more marks but less than 60% in aggregate in first attempt shall be declared to have passed in Second Class.

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